

STATE OF MINNESOTA

BEFORE THE MINNESOTA PUBLIC UTILITIES COMMISSION

Beverly Jones Heydinger	Chair
Nancy Lange	Commissioner
Dan Lipschultz	Commissioner
Matt Schuenger	Commissioner
John Tuma	Commissioner

IN THE MATTER OF THE JOINT REQUEST OF THE CITY OF STAPLES AND MINNESOTA POWER TO MODIFY ELECTRIC SERVICE TERRITORY BOUNDARIES	DOCKET NO: 16-948 <u>CERTIFICATE OF SERVICE</u>
--	---

Jerel Nelsen hereby states that I am the City Administrator for the City of Staples. On the 22nd day of November, 2016, I, or staff under my direction and supervision, distributed a letter in the form attached hereto as Exhibit A to each customer affected by this boundary change proceeding, as detailed in the parties' Joint Petition to the Minnesota Public Utilities Commission, dated November 18, 2016.

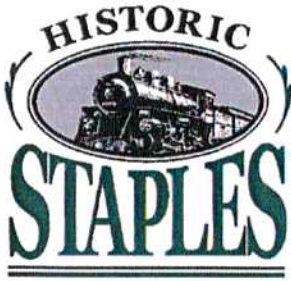
Date: November 22, 2016



Jerel Nelsen
City Administrator
City of Staples

EXHIBIT A

November 21, 2016



City of Staples
122 6th Street NE
Staples, Minnesota 56479
Phone: (218) 894-2550
Fax: (218) 894-2552

Re: Notice of Minnesota Public Utilities Commission Proceeding
MPUC Docket No: E015,E315/SA-16-948

Dear :

As you know, your electric service is in the process of being transferred from Minnesota Power to the City of Staples. The utilities are in the process of formally updating the electric service maps on file with the Minnesota Public Utilities Commission (MPUC) to reflect Staples as the electric service provider. This letter provides information concerning that proceeding before the MPUC.

The MPUC is a state agency with jurisdiction over electric service territory boundaries. The MPUC requires that all customers located in an area involved in a change in the service territory maps be formally notified of the proceeding in which the service territory maps will be approved. This letter provides that formal notice.

If you wish to address the MPUC concerning this change in maps, you may contact the MPUC Consumer Affairs Office at: 121 Seventh Place E., Suite 350, Saint Paul, Minnesota 55101, consumer.puc@state.mn.us, or call 651-296-0406. You should reference MPUC Docket No. E015,E315/SA-16-948. It is completely optional and voluntary to contact the MPUC.

The City of Staples values your business and will continue to strive to provide the highest quality service. Please contact me if you have any questions.

Respectfully,

A handwritten signature in blue ink, appearing to read "Jerel Nelsen", is written over a horizontal line.

Jerel Nelsen
City Administrator