

March 3, 2015

Daniel P. Wolf
Executive Secretary
Minnesota Public Utilities Commission
121 7th Place East, Suite 350
St. Paul, MN 55101-2147

RE: Commerce-TAM FY 2014 Proposed Budget and Surcharge Recommendation
Docket No. P999/M-13-138

Dear Mr. Wolf:

The Minnesota Department of Commerce (Commerce) Telecommunications Access Minnesota program (TAM) would like to provide additional information for our filing on February 25, 2015, for Docket No. P999/M-13-138. The below information provides the Minnesota Public Utilities Commission (Commission) detail on the scope of each level for the proposed TAM audit budget so that the PUC can make a budget determination regarding whether to proceed with a High, Medium, or Low-Level Audit.

High-Level Audit

Approximate cost of proposal with the highest point score for a high-level audit: \$100,000.

The high-level audit would include an audit of TAM funded program activities, collections, contributions to the TAM Fund, and expenditures. The audit will include the collection, remittance and use of funds for Minnesota Relay (including the call center), Telephone Equipment Distribution Program, Rural Real-time Captioning Program, and Accessible News for the Blind Program.

Medium-Level Audit

Approximate cost of proposal with the highest point score for a medium-level audit: \$80,000.

The medium-level audit would include the process listed under high-level audit, except that:

- No operational review of the call center would be performed.
- No assessment of policies and procedures of outside vendors would be performed.

Low-Level Audit: Approximate cost of proposal with the highest point score for a low-level audit: \$ 60,000.

Includes the process listed under high-level audit, except that:

- No operational review of the call center would be performed.
- No assessment of policies and procedures of outside vendors would be performed.
- Procedures for Rural Real-time Captioning and Accessible News for the Blind would be based on analytical review procedures, with unusual variances (if any) reviewed.

Once the PUC makes their determination, Commerce will start negotiations with the selected vendor (if applicable).

Sincerely,



Rochelle Garrow
TAM Program Administrator
651-539-1878
rochelle.garrow@state.mn.us.

Attachments

c: All parties of record

CERTIFICATE OF SERVICE

I, Sharon Ferguson, hereby certify that I have this day, served copies of the following document on the attached list of persons by electronic filing, certified mail, e-mail, or by depositing a true and correct copy thereof properly enveloped with postage paid in the United States Mail at St. Paul, Minnesota.

**Minnesota Department of Commerce
Letter**

Docket No. P999/M-13-138

Dated this 4th day of March 2015

/s/Sharon Ferguson

First Name	Last Name	Email	Company Name	Address	Delivery Method	View Trade Secret	Service List Name
Julia	Anderson	Julia.Anderson@ag.state.mn.us	Office of the Attorney General-DOC	1800 BRM Tower 445 Minnesota St St. Paul, MN 551012134	Electronic Service	No	OFF_SL_13-138_13-138
Linda	Chavez	linda.chavez@state.mn.us	Department of Commerce	85 7th Place E Ste 500 Saint Paul, MN 55101-2198	Electronic Service	No	OFF_SL_13-138_13-138
Greg	Doyle	greg.doyle@state.mn.us	Department of Commerce	Suite 50085 Seventh Place East St. Paul, MN 551012198	Electronic Service	No	OFF_SL_13-138_13-138
Rochelle	Garrow	rochelle.garrow@state.mn.us	Department of Commerce	85 7th Place East, Suite 600 St. Paul, MN 55101-3165	Electronic Service	No	OFF_SL_13-138_13-138
John	Lindell	agorud.ecf@ag.state.mn.us	Office of the Attorney General-RUD	1400 BRM Tower 445 Minnesota St St. Paul, MN 551012130	Electronic Service	No	OFF_SL_13-138_13-138
Sarah	Maheswaran	sarah.maheswaran@state.mn.us	Telephone Equipment Dist. Program	Dept. of Human Services 444 Lafayette Road North St. Paul, MN 551553814	Electronic Service	No	OFF_SL_13-138_13-138
Amy	McQuaid Swanson	Amy.mcquaid-swanson@state.mn.us	Department of Human Services	PO Box 64969 St. Paul, MN 55164-0969	Electronic Service	No	OFF_SL_13-138_13-138
Carol	Pankow	carol.pankow@state.mn.us	Services for the Blind	Suite 240 2200 University Avenue W St. Paul, MN 55104	Electronic Service	No	OFF_SL_13-138_13-138
Dana	Wahlberg	dana.wahlberg@state.mn.us	Department of Public Safety	Town Square Ste 137 444 Cedar St St. Paul, MN 551015126	Electronic Service	No	OFF_SL_13-138_13-138
Daniel P	Wolf	dan.wolf@state.mn.us	Public Utilities Commission	121 7th Place East Suite 350 St. Paul, MN 551012147	Electronic Service	No	OFF_SL_13-138_13-138