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Burl Haar, Executive Secretary

STATE OF MINNESOTA PUBLIC UTILITIES COMMISSION

**NOTICE ON UPDATING DIGITAL SERVICE AREA MAP**

*Issued February 1, 2013*

**In the Matter of Establishing Digital Service Area Maps Showing the Boundaries of the Assigned Service Area of Each Electric Utility in Minnesota**

**PUC Docket Number:** E-999/CI-12-957

**Updating Period:** Confirmations and corrections to the digital service map can be sent to MnGeo until May 1, 2013.

**Project Background:** On December 3, 2012, the Minnesota Public Utilities Commission issued an order directing electric utilities to continue the process to confirm and correct the digital service area map. The digital service area map is available online at <http://www.mngeo.state.mn.us/eusa/>. Commission Staff appreciates the efforts that have been made so far confirming and correcting the digital service area map. Commission Staff sends this reminder that the informal process for changes to the digital service area map must be submitted to MnGeo by May 1, 2013. **To allow time to process the submitted changes, please send changes to MnGeo as soon as possible.**

The information submitted to MnGeo for expedited treatment before May 1, 2013 must include:

- A joint letter explaining the change;
- A Settlement Agreement, if applicable;
- A legal description of the property in question;
- A digital (PDF, JPEG, TIFF) or paper map, with adequate information to locate the service area change;
- GIS data (shapefile with a defined projection) or contact MnGeo for other formats;
- The submitter's full contact information including where to provide electronic service

Service area boundary changes submitted after May 1, 2013 will require information in addition to the above list and must be submitted to the Commission for formal approval as required under Minnesota Statutes 216B.39, subd. 3. For further information on electric utility maps, please see the PUC website at <http://www.puc.state.mn.us/PUC/electricity/014024>.

As soon as practicable after May 1, 2013, the Commission will take further action to declare the digital map the official map required under Minnesota Statutes section 216B.39 without prejudice to any utility.

**Filing Requirements:** Utilities, telecommunications carriers, official parties, and state agencies are **required** to file documents using the Commission’s electronic filing system (eFiling). All parties, participants and interested persons are encouraged to use eFiling.

**Full Case Record:** All documents filed in this docket are available on the Commission’s website at [www.puc.state.mn.us](http://www.puc.state.mn.us), select “Search eDockets,” enter the year (12) and the docket number (957), select “Search.”

**Subscribe to the Docket:** Receive notification when new documents are filed in this docket at [www.puc.state.mn.us](http://www.puc.state.mn.us), select “Subscribe to a Docket,” and follow the prompts.

**Questions about Commission process and procedure?** Contact Commission staff Michelle Rebholz, at [michelle.rebholz@state.mn.us](mailto:michelle.rebholz@state.mn.us) or 651-201-2206; or Andrew Bahn, at [andrew.bahn@state.mn.us](mailto:andrew.bahn@state.mn.us) or 651-201-2249.

**Questions about the digital service area map?** Contact MnGeo staff Norm Anderson at [Norm.Anderson@state.mn.us](mailto:Norm.Anderson@state.mn.us) or 651-201-2483.

**This document can be made available in alternative formats (i.e., large print or audio) by calling 651-296-0406 (voice). Persons with hearing loss or speech disabilities may call us through Minnesota Relay at 1-800-627-3529 or by dialing 711.**