



305 11th Street East
Glencoe, Minnesota 55336

Phone: (320) 864-5184
Fax: (320) 864-4328

May 13, 2019

VIA E-FILING
Mr. Daniel P. Wolf
Executive Secretary
Minnesota Public Utilities Commission
121 7th Place East, Suite 350
St. Paul, MN 55101-2147

RE: In the Matter of a Joint Request of Glencoe Light and Power Commission and McLeod Cooperative Power Association to Update Electric Service Territory Records.
MPUC Docket: _____

Dear Mr. Wolf:

Enclosed for filing please find the Joint Request from Glencoe Light and Power Commission (the "Municipal") and McLeod Cooperative Power Association (the "Cooperative"). Hereinafter referenced collectively as the "Parties".

Summary of the Joint Request

This filing constitutes the Parties joint request that the MPUC update the official service territory map to reflect an agreed-upon change in the Parties electric service territory boundaries. This joint request concerns areas that have been annexed and are to be served by the Municipal.

Legal Authorities

Under Minnesota Statutes, Section 216B.44(a), a municipal utility expands its assigned electric service territory, upon reaching agreement with the neighboring utility as to compensation: "Notwithstanding the provision of sections 216B.38 to 216B.42, whenever a municipality which owns and operates an electric utility (1) extends its corporate boundaries through annexation or consolidation, or (2) determines to extend its service territory within its existing corporate boundaries, the municipality shall thereafter furnish electric service to these areas unless the area is already receiving electric service from an electric utility, in which event, the municipality may purchase the facilities of the electric utility serving the area." And Section 216B.44(d) When property of an electric utility located within an area annexed to a municipality which owns and operates an electric utility is proposed to be acquired by the municipality, ratification by the electors is not required.

In this docket, the Parties seek to adjust the service territory boundaries to permanently transfer the Affected Areas to the Municipal's assigned service territory. There are no existing customers affected by this transfer.

Description of Affected Area

Attached as Exhibit A are the annexation documents including maps of the Affected Areas.

Parties Contact Information

If there are any questions concerning this filing, you may contact the following representatives:

Glencoe Light and Power Commission

David C. Meyer, General Manager
Glencoe Light and Power
3305 11th St. East
Glencoe MN 55336
Phone: 320-864-7243
dave@glencoelightandpower.com

McLeod Cooperative Power Association

Carrie L. Buckley, General Manager
McLeod Cooperative Power Association
1231 Ford Ave., PO Box 70
Glencoe MN 55336
Phone: 320-864-7334
cbuckley@mcleodcoop.com

Request

The Parties therefore petition the Commission to accept and file these documents and provide due acknowledgment to the Parties. The Parties further request that the Commission provide evidence of its acknowledgment of these changes of service territory boundaries, and the updating of the official service territory records.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "D.C. Meyer", written in a cursive style.

David C. Meyer, General Manager

Enclosures

Exhibit A

Resolution No. 2018-12

**IN THE MATTER OF THE ORDERLY ANNEXATION BETWEEN
THE CITY OF GLENCOE AND HELEN TOWNSHIP
PURSUANT TO MINNESOTA STATUTES § 414.0325**

WHEREAS, a request from all of the property owners of the area proposed for designation and immediate annexation was received.

WHEREAS, the City of Glencoe and Helen Township jointly agree to designate and request the immediate annexation of the following described land located within Helen Township to the City of Glencoe, County of McLeod, Minnesota;

*The West 314.80 feet of Outlot A, **PANTHER HEIGHTS SECOND ADDITION**, according to the recorded plat thereof, McLeod County Minnesota*

AND

*That part of 16th street, as dedicated by **PANTHER HEIGHTS FIRST ADDITION**, according to the recorded plat thereof, McLeod County, Minnesota, lying west of the northerly prolongation of the east line of the West 314.80 feet of said Outlot A, **PANTHER HEIGHTS SECOND ADDITION**, and lying east of a line parallel with and distant 87 feet east of the northwest corner of Lot 1, Block 2, of said **PANTHER HEIGHTS SECOND ADDITION**.*

and

WHEREAS, the City of Glencoe and Helen Township are in agreement as to the orderly annexation of the unincorporated land described; and

WHEREAS, Minnesota Statutes § 414.0325 provides a procedure whereby the City of Glencoe and Helen Township may agree on a process of orderly annexation of a designated area; and

WHEREAS, the City of Glencoe and Helen Township have agreed to all the terms and conditions for the annexation of the above-described lands; and the signatories hereto agree that no alteration of the designated area is appropriate and no consideration by the Chief Administrative Law Judge is necessary. The Chief Administrative Law Judge may review and comment, but shall within thirty (30) days, order the annexation in accordance with the terms of the resolution.

NOW, THEREFORE, BE IT RESOLVED, jointly by the City Council of the City of Glencoe and the Township Board of Helen Township as follows:

1. **(Property.)** That the following described land is subject to orderly annexation pursuant to Minnesota Statutes § 414.0325, and that the parties hereto designate the area for orderly annexation; and agree that the land be immediately annexed:

The West 314.80 feet of Outlot A, PANTHER HEIGHTS SECOND ADDITION, according to the recorded plat thereof, McLeod County Minnesota

AND

That part of 16th street, as dedicated by PANTHER HEIGHTS FIRST ADDITION, according to the recorded plat thereof, McLeod County, Minnesota, lying west of the northerly prolongation of the east line of the West 314.80 feet of said Outlot A, PANTHER HEIGHTS SECOND ADDITION, and lying east of a line parallel with and distant 87 feet east of the northwest corner of Lot 1, Block 2, of said PANTHER HEIGHTS SECOND ADDITION.

2. **(Acreage/Population/Usage.)** That the orderly annexation area consists of approximately five (5) acres, the population in the area is zero (0), and the current land use type is undeveloped agriculture land.

3. **(Jurisdiction.)** That Helen Township and the City of Glencoe, by submission of this joint resolution to the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings, confers jurisdiction upon the Chief Administrative Law Judge so as to accomplish said orderly annexation in accordance with the terms of this resolution.

4. **(Municipal Reimbursement).** Minnesota Statutes § 414.036.

a. Reimbursement to Towns for lost taxes on annexed property.

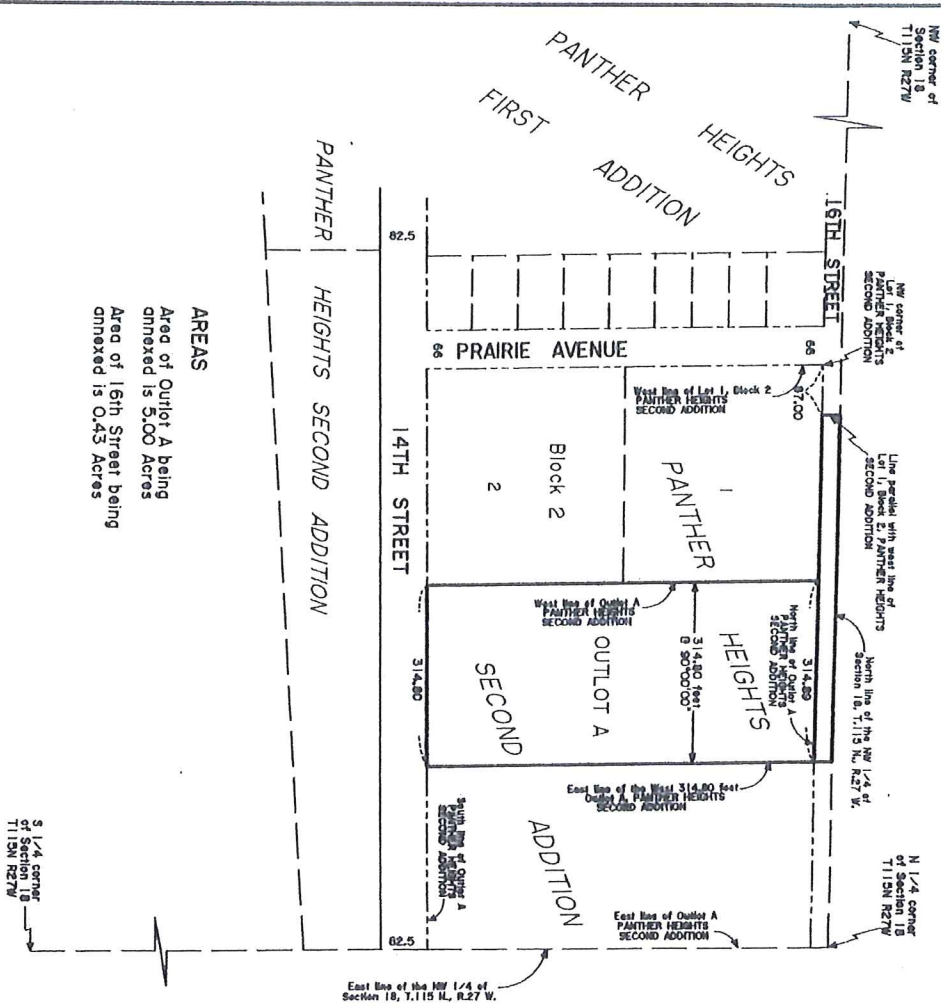
The City of Glencoe shall make a lump sum payment to Helen Township without delay in the amount of \$146.18.

b. Assessments and Debt.

That pursuant to Minnesota Statutes § 414.036 with respect to any special assessment assigned by the Township to the annexed property and any portion of debt incurred by the Township prior to the annexation and attributable to the property to be annexed, but for which no special assessments are outstanding, for the area legally described (herein or attached exhibit) there are (1) no special assessments or debt.

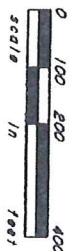
6. **(Review and Comment).** The City of Glencoe and Helen Township agree that upon receipt of this resolution, passed and adopted by each party, the Chief Administrative Law Judge may review and comment, but shall within thirty (30) days, order the annexation in accordance with the terms of the resolution.

SKETCH & DESCRIPTION OF ANNEXATION CITY OF GLENCOE, MINNESOTA.



AREAS
Area of Outlot A being annexed is 5.00 Acres
Area of 16th Street being annexed is 0.43 Acres

DESCRIPTION OF PARCEL TO BE ANNEXED
The West 314.80 feet of Outlot A, PANTHER HEIGHTS SECOND ADDITION, according to the recorded plat thereof, McLeod County, Minnesota.
AND
that part of 16th Street, as dedicated by PANTHER HEIGHTS FIRST ADDITION, according to the recorded plat thereof, McLeod County, Minnesota, lying west of the northerly prolongation of the east line of the West 314.80 feet of said Outlot A, PANTHER HEIGHTS SECOND ADDITION, and lying east of a line parallel with and distant 87 feet east of the northwest corner of Lot 1, Block 2, of said PANTHER HEIGHTS SECOND ADDITION.



I hereby certify that this Survey, Plan or Report was prepared by me or under my direct supervision and that I am a duly licensed Land Surveyor under the laws of the State of Minnesota.
Jeffrey R. Reusch
Date: Feb 27, 2018 L.C. No. 24337

PELAINEN LAND SURVEYING, INC
P O Box 35
Hutchinson, Minnesota 55350
Phone (320) 587-4786
Fax (320) 587-3792
JOB NO 18015A BK

Adopted by affirmative vote of all the members of the Helen Township Board of Supervisors this 10th day of May 2018.

HELEN TOWNSHIP

By: Rodney Mathew
Chairperson
Board of Supervisor

ATTEST:

By: Karen Mackenthun
Township Clerk

Adopted by affirmative vote of the City Council of Glencoe this 21st day of May 2018.

CITY OF GLENCOE

By: Randy Wilson
Randy Wilson, Mayor

ATTEST:

By: Mark Larson
Mark Larson, City Administrator

Approved this 21st day of May 2018